

Privacy Notice

Updated: 17/06/24

This Privacy Notice explains how we – Lazos Grove Ltd – use any personal information you give us and that we collect about you when you use our services and website. For the purposes of the Data Protection Act, the Data Controller is the owner of Lazos Grove Ltd.

What personal information do we collect about you?

We collect personal information about you, such as your name and address and details we require for payment, when you place an order for products or services. Website usage information is collected using cookies.

How will we use your information?

We collect information about you to process orders and, if you agree by giving us consent, to contact you with updates and offers which we think may be of interest to you. We will never sell your information or share it with third parties.

How will we protect your data?

We follow appropriate security procedures in the storage and disclosure of personal data against loss, damage and unauthorised access by third parties, and have technological solutions to ensure your personal data is protected from unauthorised access. We also require those external parties to whom we transfer personal data, such as payment providers, to comply with the same.

Newsletter

We like sending you information about our latest news and offers via our email newsletter, but we will only ever do so with your consent. If you have signed up to our newsletter, you can opt out at any time by clicking the 'unsubscribe' link at the bottom of any newsletter. You can also ask to be deleted from our list at any time by contacting <u>hello@laosgrove.co.uk</u>.

We use Mailchimp to send our email newsletter and Mailchimp securely stores your personal data on our behalf. The entire Mailchimp application is encrypted to secure your personal data.

Access to your information and its accuracy

You have the right to request a copy of the information that we hold about you. We want to make sure that your personal information is accurate and up to date so you may ask us to correct or remove information you think is inaccurate or unnecessary. You also have the right the request that your data is deleted. If you would like a copy of the personal information we hold about you, please email <u>hello@lazosgrove.co.uk</u>, or write to us at the following address: Lazos Grove Ltd, The Corn Exchange, Royston, SG8 9JR.

Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity. If your browser permits, you can set your computer to reject cookies, although this may affect the quality of your browsing. Depending on your web browser, you may also be able to delete specific cookies using browser tool settings. To find out more, see our Cookie Policy.

Online Shop

Our online shop is provided through Wix and Paypal. We only collect information about you to process any transactions and manage accounts. We only use personal data where it is necessary to fulfil your order, communicate key information, products and services related to your transaction and deliver customer support services. We use encryption to secure your personal data.

Third Party Websites

Our website may contain links to third party websites. This Privacy Notice only applies to websites managed by Lazos Grove Ltd. Please refer to the privacy policy of each respective third party for further information.

Contact us

If you have any questions regarding this Privacy Notice, please contact us at: Lazos Grove Ltd, The Corn Exchange, Royston, SG8 9JR, or email <u>hello@lazosgrove.co.uk</u>.

For independent advise about data protection, privacy and data sharing issues, you can contact the Information Commissioner at: Wycliffe House, Water Lane Wilmslow, Cheshire, SK9 5AF, or visit their website: <u>https://ico.org.uk</u>.